

VIDEO SUBMISSIONS

Deadline for video submissions:

Tuesday, March 16, 2021

No late submissions will be accepted.

WHAT'S NEW FOR 2021

This section summarises major changes to the Video Submission Requirements for 2021. **Any changes from last year's Video Submission Requirements are shown in red text.**

PRIVACY NOTICE

To protect the privacy of participants, all videos submitted to the Festival **must be unlisted** videos. Such videos do not appear on browser or YouTube search results, and may only be viewed by persons possessing a direct link to them.

GENERAL REQUIREMENTS

The following are general requirements for video submissions.

- **PHYSICAL DISTANCING REQUIREMENTS:** Participants submitting videos **must** observe the distancing requirements recommended or mandated within the City of Ottawa as of the date on which they record their video.
- **PERMISSIONS:** By submitting a video recording, each participant confirms that they, their accompanists, and all members of their ensemble understand and consent that their performance will be made available as an unlisted video on YouTube. In addition, each participant confirms that they have permission to use any pre-recorded accompaniment.
- **HIGHLIGHTS VIDEO:** In lieu of a Highlights Concert, the Festival plans to produce a Highlights Video, that will feature some of the most outstanding and entertaining performances. This Highlights Video constitutes promotional material as described in Rule #15 of the Festival Rules & Regulations. Performers who wish not to be include in the Highlights Video under any circumstance will have the option of indicating this preference when submitting a video link to the Festival.
- **PROVINCIALS:** The 2021 Provincial Festival may also be undertaken by means of video submission. In the event that is the case, please consult the [OMFA website](#) for up-to-date information on their video submission requirements.

RECORDING REQUIREMENTS

The following requirements apply to video recordings submitted to this Festival.

VIDEOGRAPHY

- You may record the video in any location with suitable lighting.
- Professional recordings are **not** required. While good audio and visual quality is important, video recording equipment made for personal use, and even cell phone cameras, are capable of producing video at a satisfactory level of quality.
- The recording must offer a clear picture of the performer, showing face or profile, and, in the case of instrumentalists, hands and instrument (keyboard only in the case of piano).
- The recording **need not** offer a clear picture of any professional accompanist during the performance.
- The camera must remain stationary to the greatest extent possible. For performances with stage movement or choreography, the zoom settings must be set such that the camera requires as little movement as possible to track the performer, while still offering a clear picture of the performer's face as described above.

INSTRUMENTATION & ACCOMPANIMENT

- When performing in a piano class, you may perform with any piano or keyboard instrument capable of reproducing piano tones. A digital piano is permissible, while, for instance, a harpsichord is not.
- If your performance is accompanied, you must observe physical distancing measures in effect as described above in order for your accompanist to be present. Your accompaniment may be included by any of the following means:
 1. Your performance may include live accompaniment.
 2. Your performance may include pre-recorded accompaniment, which may either be recorded by your accompanist or consist of a back-track you have acquired by other means. **You may perform the accompaniment yourself in this case.**
 3. Your performance may include simultaneous remote performance by your accompanist, if technology permits.
 4. **On account of the increased public health restrictions effective December 26th, 2020, you may perform without accompaniment.**

VIDEO EDITING

- You must prepare one video for **each** class for which you are submitting a video. For example, if you are submitting videos for three classes, please submit three videos. If that class requires performance of multiple repertoire selections, you must include all repertoire for that class in a **single** video.
- You must record each repertoire selection in a single, continuous take. Editing or splicing of any given performance in any form is prohibited, and will result in disqualification of the performance. However, you may make the following edits to your video:
 1. You may add in a title card as a post-production edit. For more information on title cards, please see the Performance Protocols section, below.
 2. You may edit together distinct recordings of separate repertoire selections, or distinct recordings of individual movements of a multi-movement work, into a single video.
 3. **An audible track of your accompaniment for each selection may be edited into the video.**

PERFORMANCE PROTOCOLS

- At the start of the video, the following information must be displayed **in the order specified**, whether in the form of a sign held up by a performer or assistant during the recording, or a title card added in by means of post-production editing:
 1. The discipline and class. (For example: *Piano P221C*)
 2. The name of the performer. (For example: *Christopher Askwith*)
 3. The name of the repertoire selection(s) and composer(s). (For example: *Sonata in G Major, K. 63 (Domenico Scarlatti)*)

Taken together, identifying information should appear in a format identical to the example below:

Piano P221C

Christopher Askwith

Sonata in G Major, K. 63 (Domenico Scarlatti)

- Please undertake the performance for your recording as if undertaking a live Festival or recital performance, or as if preparing a video audition, with the appropriate comportment and dress.

ENSEMBLES

- Where possible, ensemble performances must follow the above requirements, modified as required for each ensemble's instrumentation. **Ensemble members must respect physical distancing measures in effect as described above** in order to perform in the same space.
- As long as each individual ensemble member's performance is recorded in a single continuous take, the performances of the ensemble members may be edited into a single video. In addition, editing the audio output of ensemble performances is permitted to balance instruments against each other.

ALTERNATE RECORDINGS

- Instead of creating a new recording of repertoire using the guidelines above, you may submit an existing prior recording instead. Any such recording must reasonably satisfy the videography, video editing, and performance protocol requirements described above.

SUBMISSION REQUIREMENTS

- For each class in which you are submitting a video recording, you must submit one video containing **all** repertoire selections you are performing in that class.
- You are **not** required to submit scores of your repertoire, unless you are performing an unpublished work. You are encouraged to do so if the repertoire is little-known.

HOW TO SUBMIT MATERIALS

- At any time until the deadline specified at the start of this document, you may submit your materials to the Festival.
- To submit materials to the Festival:
 1. You must upload the video(s) to YouTube. The privacy settings of any video(s) you upload **must** be **unlisted**. Please see [YouTube support](#) on how to make a video unlisted. Once Festival video results are made public, you may dispose of the video(s) as you see fit.
 2. If you wish to submit any scores, please upload them to a cloud storage service, such as Google Drive, Dropbox, or similar.
- Once you have uploaded the video(s), use the form made available on the Festival website and enter the hyperlink(s) to your video(s) and optional score(s) in the spaces provided.

FILE & FOLDER NAMING CONVENTIONS

- When uploading a video to YouTube, name the video using the following convention:
OKMF 2021 Discipline Class Number Competitor Name
For example: OKMF 2021 Piano P218C Christopher Askwith
- Name each PDF score using the following convention:
Discipline Class Number Competitor Name - Selection Title (Composer)
For example: Piano P218C Christopher Askwith - Sonata in G Major, K. 63 (Domenico Scarlatti)